Report of the Trustees and Unaudited Financial Statements for the Year Ended 31 March 2020 for

The Dash Club

The Kelvin Partnership Ltd Chartered Accountants The Cooper Building 505 Great Western Road Glasgow G12 8HN

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# Report of the Trustees for the Year Ended 31 March 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **OBJECTIVES AND ACTIVITIES**

### Objectives and aims

The DASH Club was set up to provide opportunities for young people (11-18) with complex support needs (learning difficulties, as well as physical, sensory, or disability linked behavioural challenges) to mix with their peers, and access a variety of fun sporting and cultural activities in a supported environment.

### Our objectives are to:

- 1. Contribute to the young peoples' overall health and well-being by improving their self-confidence and self-esteem, their socialisation and communication skills, and their physical fitness.
- 2. Provide respite to the young peoples' carers and families, enabling them to focus on their own needs and wellbeing.

Our core service is an after school social club that runs three afternoons a week during term-time; the young people take part in activities such as sport, swimming, art, drama, music, aromatherapy and bowling.

In the school breaks we run holiday programmes where we take the young people on trips e.g. to the cinema, Science Centre, beaches and parks.

# Report of the Trustees for the Year Ended 31 March 2020

#### ACHIEVEMENT AND PERFORMANCE

Charitable activities

The DASH Club motto is "We aim to make a difference"

During 2019/2020 The DASH Club supported 46 young people (age 11-18) with complex support needs to become more resilient through structured activities that enabled them to increase their: self-confidence, communication, social skills, and physical health. In doing so we provided their parents and carers with valuable respite time: reducing stress and associated health problems. By supporting the young people to access mainstream leisure services we promoted social inclusion.

Our core programme of activities over the last year comprised 34 weeks of three two hour after-school sessions and included: swimming, and sport activities (eg. wheelchair rugby, basketball, curling and team games) on a Tuesday at Ashton School; on a Wednesday bowling at Springfield Quay, and drama at Possilpoint Community Centre; and games, walks, sensory/aromatherapy, music, and rebound therapy at Ashton School on a Thursday.

In addition we delivered a 3 day programme during the Easter holidays, and a 9 day summer programme (with an added 1 day of training) where young people enjoyed a variety of activities including sport, cinema, hydrotherapy, and trips out, eg. Kayaking at Pinkston basin, a canal trip with The Seagull Trust, Ayr beach, and Greenock open air pool.

We regularly assessed each young person, and following the SHANARRI indicators set targets to help them improve their practical life-skills, socialisation and self-confidence. Our staff then supported each young person to achieve those targets, finding ways to overcome barriers to progress.

Over the year, the young people spent regular time with friends, were challenged to try new activities, and were given outlets for self-expression, all whilst supported by our staff, and guided by specialist facilitators. 34% the young people attended more than one activity per week, and 78% benefited from a minimum of 2 x 8 week blocks of sporting activities. The young people who don't like games/sport instead enjoyed one or more of music, drama, aromatherapy and TacPacs (sensory activities).

Our professional specialists last year included: Calum Muir a music therapist (through our partners: Beatroute), Karen Docherty (drama), our Massage therapist, Jean Morrison and Glasgow Active School who provided a dancer and a multi-sports coach. All worked with staff and young people to deliver a service in their areas of expertise.

#### Successes

- Trampolining continues to be popular and we trained a second member of staff as a rebound therapist so that we could provide trampolining twice a week. We've found that Rebound Therapy is a good way of introducing new members to the DASH Club as most of the young people enjoy it, and they seem to find it less daunting than the group sessions. As they grow in confidence and become familiar with the Club and our staff they then take a more active part in the games sessions as well
- We took the young people kayaking at Pinkston Watersports Centre during the summer programme and it
  proved to be hugely successful and a highlight of the holiday programme. Staff said it was the best activity
  they'd ever done with DASH, and it was clear that the young people loved it too. We hope to do more
  kayaking in the future.
- Some of our staff ran art sessions using their own ideas for small creative projects and the results were very impressive. Staff knowledge of the young people ensured that the art was pitched at the right level so that they were all be to contribute.

## Challenges

 On the 17th March we took the decision to suspend all DASH activities due to the Coronavirus crisis. The school closed the same week, as did our office. Since then staff have been furloughed with the Project Manager working from home.

# Report of the Trustees for the Year Ended 31 March 2020

#### FINANCIAL REVIEW

#### Financial review

During the year to 31 March 2020, the charity had income of £200,379 (2019 £197,331) and incurred expenditure of £191,673 (2019 £175,352). This resulted in a surplus for the year of £9,706 (2019  $\pm$ 21,979).

As of 31 March 2020 the charity had £19,103 (2019 - £20,878) in restricted funds and £85,694 (2019 - £74,213) in unrestricted.

## Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level sufficient run the charity for three months, and settle all liabilities associated with dissolving the company.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

## Governing document

The charity is a company limited by guarantee, as defined by the Companies Act 2006 and is governed by its Articles of Association. In the event of the company being wound up, members would contribute an amount not exceeding £1.

### Recruitment and appointment of new trustees

Trustees are appointed by majority vote at the Annual General Meeting. Between Annual General Meetings, the board of trustees have the power to fill vacancies that arise on the board. New trustees are invited from persons who (a) are members of families with young persons with a physical, sensory or learning disability, or (b) are sympathetic to the objectives of the charity.

### Organisational structure

The charity's management is carried out by the relevant trustees to achieve the objectives decided at board meetings. The day to day affairs of the club are handled by Mary Cuttle & Sean Stirling, the company's part time administrators on behalf of the board.

### REFERENCE AND ADMINISTRATIVE DETAILS

# Registered Company number

SC387578 (Scotland)

#### Registered Charity number

SC031921

## Registered office

Possilpoint Community Centre 130 Denmark Street GLASGOW G22 5LQ

### **Trustees**

Ms C Hynes

Ms J Fitzpatrick - appointed 23.7.19

Ms M Lloyd (Secretary)

**B** Potts

Ms A M Rankin (Vice Chair)

Ms V Reid (Treasurer) - appointed 18.2.20

F A Said

R Shaw (Chair)

J Harris - resigned 10.1.20
R Hitchon Co-opted member - resigned 11.5.19
K Green Co-opted member - resigned 1.5.19

# Report of the Trustees for the Year Ended 31 March 2020

# REFERENCE AND ADMINISTRATIVE DETAILS

Independent examiner

Raymond Henry FCA
The Kelvin Partnership Ltd
Chartered Accountants
The Cooper Building
505 Great Western Road
Glasgow
G12 8HN

Approved by order of the board of trustees on 15 July 2020 and signed on its behalf by:

R Shaw (Chair) - Trustee

# Independent Examiner's Report to the Trustees of The Dash Club

I report on the accounts for the year ended 31 March 2020 set out on pages six to sixteen.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

## Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
  - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Raymond Henry FCA
The Kelvin Partnership Ltd
Chartered Accountants
The Cooper Building
505 Great Western Road
Glasgow
G12 8HN

15 July 2020

# Statement of Financial Activities for the Year Ended 31 March 2020

		Unrestricted	Restricted	31.3.20 Total	31.3.19 Total
		fund	funds	funds	funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	1,156	-	1,156	2,364
Charitable activities	3				
Charitable activities		45,549	154,624	200,173	194,967
Other income		50	-	50	-
Total		46,755	154,624	201,379	197,331
EXPENDITURE ON Charitable activities		25.054	156 200	101 (72	175 252
Charitable activities		35,274	156,399	191,673	175,352
NET INCOME/(EXPENDITURE)		11,481	(1,775)	9,706	21,979
RECONCILIATION OF FUNDS					
Total funds brought forward		74,213	20,878	95,091	73,112
TOTAL FUNDS CARRIED FORWARD		85,694	19,103	104,797	95,091

# Balance Sheet At 31 March 2020

	Notes	Unrestricted fund £	Restricted funds	31.3.20 Total funds £	31.3.19 Total funds £
FIXED ASSETS Tangible assets	8	3,095	4,989	8,084	13,912
CURRENT ASSETS Debtors Cash at bank and in hand	9	33,461 59,955 ———— 93,416	14,114	33,461 74,069 107,530	23,847 90,415 114,262
CREDITORS Amounts falling due within one year	10	(10,817)	-	(10,817)	(33,083)
NET CURRENT ASSETS		82,599	14,114	96,713	81,179
TOTAL ASSETS LESS CURRENT LIABILITIES		85,694	19,103	104,797	95,091
NET ASSETS		85,694	19,103	104,797	95,091
FUNDS Unrestricted funds Restricted funds	11			85,694 19,103	74,213 20,878
TOTAL FUNDS				104,797	95,091

#### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### Going concern

The trustees have secured sufficient funding to provide some after school activities and deliver a summer programme during the next financial year. They will however continue in their efforts to obtain further funding in order to provide their young people with additional opportunities. Accordingly the trustees believe it is appropriate that the accounts should be prepared under the going concern convention.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

## Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 10% on cost
Motor vehicles	- 20% on cost
Computer equipment	- 25% on cost

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

### 2. DONATIONS AND LEGACIES

31.3.20	31.3.19
£	£
1,156	2,364

# 3. INCOME FROM CHARITABLE ACTIVITIES

	A adimida	31.3.20 £	31.3.19 £
Children's fees	Activity Charitable activities	16,763	15,262
Contracts	Charitable activities  Charitable activities	28,786	13,768
	Charitable activities	154,624	165,937
Grants	Charitable activities	134,024	103,937
		200,173	194,967
Grants received, included in the	ne above, are as follows:		
,	•	31.3.20	31.3.19
		£	£
General		-	5,148
Children In Need		47,300	56,760
GCC IGF: NW Sector Fairer 0	Communities	74,632	66,029
Foundation Scotland		-	2,000
Greggs Foundation		-	2,000
Shared Care Scotland: Better	Breaks	19,019	15,298
John Maurice Award		-	1,999
Corra Foundation: Henry Dur	ncan Grants	-	6,000
GCC IGF: NW Sector Fairer	Communities ("Reinvestment pot")	-	8,603
Schuh Foundation		-	2,100
Tesco Bags of Help		3,880	-
Awards for All		7,793	-
Merchants House		2,000	
		154,624	165,937
NET INCOME/(EXPENDIT	'URE)		***************************************
Net income/(expenditure) is st	ated after charging/(crediting):		
		31.3.20	31.3.19
		£	£
Independent examiner fees		1,200	1,100
Depreciation - owned assets		5,828	5,814

## 5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

## Trustees' expenses

4.

There were no trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.

# Notes to the Financial Statements - continued for the Year Ended 31 March 2020

## 6. STAFF COSTS

The average monthly number of employees during the year was as follows:

Project staff Administration staff	31.3.20 22 2	31.3.19 22 2
	24	24

No employees received emoluments in excess of £60,000.

# 7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies Charitable activities	2,364	-	2,364
Charitable activities	34,178	160,789	194,967
Total	36,542	160,789	197,331
EXPENDITURE ON Charitable activities Charitable activities Total	17,486 ————————————————————————————————————	157,866	175,352 175,352
NET INCOME/(EXPENDITURE)	19,056	2,923	21,979
RECONCILIATION OF FUNDS			
Total funds brought forward	55,157	17,955	73,112
TOTAL FUNDS CARRIED FORWARD	74,213	20,878	95,091

# Notes to the Financial Statements - continued for the Year Ended 31 March 2020

8.	TANGIBLE FIXED ASSETS				
		Plant and machinery £	Motor vehicles	Computer equipment £	Totals £
	COST	<i>s</i> ~	2	~	2
	At 1 April 2019 and 31 March 2020	4,217	24,945	1,619	30,781
	DEPRECIATION				
	At 1 April 2019	700	14,967	1,202	16,869
	Charge for year	422	4,989	417	5,828
	At 31 March 2020	1,122	19,956	1,619	22,697
	NET BOOK VALUE				
	At 31 March 2020	3,095	4,989		8,084
	At 31 March 2019	3,517	9,978	417	13,912
9.	DEBTORS: AMOUNTS FALLING DUE V	VITHIN ONE Y	YEAR		
				31.3.20	31.3.19
	Trade debtors			£ 3,169	£
	Other debtors			29,254	2,348 18,387
	Prepayments			1,038	3,112
				33,461	23,847
10.	CREDITORS: AMOUNTS FALLING DUI	E WITHIN ONI	E YEAR		
				31.3.20	31.3.19
	Tuo do que dita un			£	£
	Trade creditors Other creditors			444	4,070 19,019
	Accrued expenses			10,373	9,994
	•			10,817	33,083

# 11. MOVEMENT IN FUNDS

	At 1.4.19	Net movement in funds £	At 31.3.20 £
Unrestricted funds General fund	74,213	11,481	85,694
Restricted funds Children in Need The Clothworkers Foundation Schuh Foundation Awards for All Merchants House	19,405 33 1,440	(9,945) (33) (1,440) 7,793 1,850	9,460 - - 7,793 1,850
	20,878	(1,775)	19,103
TOTAL FUNDS	95,091	9,706	104,797
Net movement in funds, included in the above are as follows:			
	Incoming resources £	Resources expended £	Movement in funds
Unrestricted funds General fund	_		
General fund  Restricted funds	resources £ 46,755	expended £ (35,274)	funds £ 11,481
Restricted funds Children in Need GCC IGF: NW Sector Fairer Communities Shared Care Scotland: Better Breaks Schuh Foundation Tesco Bags of Help Awards for All Merchants House	resources £	expended £	funds £
Restricted funds Children in Need GCC IGF: NW Sector Fairer Communities Shared Care Scotland: Better Breaks Schuh Foundation Tesco Bags of Help Awards for All	resources £ 46,755 47,300 74,632 19,019 3,880 7,793	expended £ (35,274) (57,245) (74,632) (19,019) (1,440) (3,880)	funds £ 11,481 (9,945) - (1,440) - 7,793
Restricted funds Children in Need GCC IGF: NW Sector Fairer Communities Shared Care Scotland: Better Breaks Schuh Foundation Tesco Bags of Help Awards for All Merchants House	resources £ 46,755 47,300 74,632 19,019 3,880 7,793	expended £ (35,274) (57,245) (74,632) (19,019) (1,440) (3,880) - (150)	funds £ 11,481 (9,945) - (1,440) - 7,793 1,850

# 11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds			
	At 1.4.18	Net movement in funds £	At 31.3.19
	~	~	~
Unrestricted Funds General fund	55,157	19,056	74,213
Restricted Funds			
Children in Need	12,933	6,472	19,405
The Clothworkers Foundation	5,022	(4,989)	33
Schuh Foundation	-	1,440	1,440
	17,955	2,923	20,878
	Paperpor		
TOTAL FUNDS	73,112	21,979	95,091
Comparative net movement in funds, included in the above are a	as follows:		
	Incoming	Resources	Movement in
	resources	expended	funds
	£	£	£
Unrestricted funds	26.542	(17, 406)	10.056
General fund	36,542	(17,486)	19,056
Restricted funds			
Children in Need	56,760	(50,288)	6,472
GCC IGF: NW Sector Fairer Communities	66,029	(66,029)	· -
Foundation Scotland	2,000	(2,000)	-
Greggs Foundation	2,000	(2,000)	-
Shared Care Scotland: Better Breaks	15,298	(15,298)	-
John Maurice Award	1,999	(1,999)	-
Corra Foundation: Henry Duncan Grants	6,000	(6,000)	-
GCC IGF: NW Section Fairer Communities("Reinvestment			
pot")	8,603	(8,603)	-
Schuh Foundation	2,100	(660)	1,440
The Clothworkers Foundation	-	(4,989)	(4,989)
	160,789	(157,866)	2,923
TOTAL FUNDS	197,331	(175,352)	21,979

### 11. MOVEMENT IN FUNDS - continued

### Glasgow City Council, IGF:NW Sector Fairer Communities

£74,632 was awarded towards staff costs

### Children in Need

£47,300 was received from a multi-year award towards staff costs, training, transport and activity costs.

#### Shared Care Scotland: Better Breaks

£19,019 was received towards the spring and summer holiday programme.

#### **Awards For All**

£7,793 was awarded towards the holiday programme and excursions.

### Tesco Bags for Help

£3,880 was awarded towards our Rebound Therapy Programme.

#### Merchants House

£2,000 was awarded towards our drama programme.

#### 12. PENSION COMMITMENTS

The charity participate in the Strathclyde Pension Fund (the "Fund") for two employees and two retired employees. The Fund is a multi-employer defined contribution benefit scheme. The Fund is separately financed and contracted out of the state fund.

The pension fund was valued as at 31 March 2017 on 30 December 2017 by Hymans Robertson LLP, Actuaries, and their valuation disclosed a surplus of £43,000 at 31 March 2017, on an "ongoing funding basis". Employer contribution rates were maintained at 25% from 1 April 2017 in line with previous years.

The surplus arose as a result of additional contributions made by the charity to address previous period's deficits. The scheme currently has two members. Should the active members retire or leave the scheme, the deficit arising at that time would crystalise and leave the company with a liability.

The trustees of the charity are aware of the potential impact of such an event on the finances of the company and are currently taking steps to mitigate the deficit to safeguard the company and its assets.

Hymans Robertson LLP's report on the pension scheme at 31 March 2017 provided the following information:

Scheme assets valued at Scheme liabilities valued at	£ 220,000 177,000
Surplus	43,000
In event of cessation the report discloses that liabilities would be crystalised at	240,000
Giving rise to a deficit of	(20,000)

Current contributions made to the scheme by the company total £7,535 (2018 - £7,661) per annum

## 12. PENSION COMMITMENTS

#### - continued

The trustees believe that, assuming continuation of the scheme and improving economic circumstances, the current rate of contributions will be adequate to meet the charity's obligations. as the accounts are prepared on a going concern basis, no provision has been made for the deficit noted above which arises as a liability should cessation occur.

## 13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2020.

# Detailed Statement of Financial Activities for the Year Ended 31 March 2020

	31.3.20 £	31.3.19 £
INCOME AND ENDOWMENTS		
Donations and legacies	1 156	2 264
Donations	1,156	2,364
Charitable activities		
Children's fees	16,763	15,262
Contracts	28,786	13,768
Grants	154,624	165,937
	200,173	194,967
Other income		
Other income	50	-
Total incoming resources	201,379	197,331
EXPENDITURE		
Charitable activities		
	129,753	111,504
Pensions	7,535	7,661
Telephone  Pastage and stationers	962 798	952 890
Postage and stationery Sundries	849	405
Transport costs	25,063	31,740
Accommodation costs	5,979	7,200
Training & courses	1,765	782
Activity costs	7,955	5,279
Payroll processing costs	1,594	1,457
Repairs and renewals	787	479
Memberships & registrations	1,605	87
	184,645	168,436
Support costs		
Management		
Plant & machinery depreciation	422	422
Motor vehicle depreciation	4,989	4,989
Computer depreciation	417	405
	5,828	5,816
Governance costs Auditors' remuneration	1,200	1,100
Total resources expended	191,673	175,352
Net income	9,706	21,979